



Corporation of the Village of McBride

PO Box 519, McBride BC V0J 2E0

Tel. (250) 569-2229 Fax (250) 569-3276

Office Hours: 8:30 am – 4:30 pm (Mon.-Fri.)

mcbride@mcbride.ca

APPLICATION FOR SIGN PERMIT

Subject Property: Street Address: _____

Legal Description: _____

Registered Property Owner: Name: _____

Phone: _____ **Address:** _____

Applicant or Authorized Agent (if different from Registered Property Owner):

Name: _____ **Phone:** _____

Address: _____

Nature of Signage:

Type of sign: _____ Permanent Temporary

Type of use (ie: home occupation, restaurant, etc.): _____

Total number of existing signs on premises and parcel: _____

Total Number of Additional proposed signs on premises and parcel: _____

Description of Proposal:

I/We hereby declare that the information contained herein is, to the best of my/our knowledge, factual and correct.

Print Owner Name

Owner Signature

Print Applicant/Agent Name

Applicant/Agent Signature

Date: _____

Attachments to Application for Permit:

The following information may be requested to consider your sign application:

- Two sets of scaled drawings showing the type, location and dimensions of the proposed sign(s), and of any other signs proposed to be retained on the site.
- Two sets of scaled drawings showing the materials, finishes, colour, graphics, method of illumination, and methods of mounting all proposed signs.
- Two sets of site plans showing the relative locations of buildings, driveways, service roads, pedestrian pathways and landscaped areas on the site, as required by the Building Inspector.
- Engineering certification of the structural and material specifications for any awning sign, canopy sign, large projecting sign or free-standing sign, and foundation base design detail for any free standing sign, all be a registered structural engineer licensed to practice in the Province of British Columbia;

If you have any questions about the collection and use of this information or your application, please contact the Corporation of the Village of McBride, PO Box 519, McBride BC V0J 2E0, Tel. (250) 569-2229 Fax (250) 569-3276; Office Hours: 8:30 am – 4:30 pm (Mon.-Fri.); mcbride@mcbride.ca

Notes:

1. If an agent/applicant is handling the application, please supply written authorization from registered property owner.

Official Use:	
Zoning:	
Fees Paid:	Existing Permits: (Y/N; Date)
Existing Non-Conforming Signs (Y/N; Description; Date Recorded)	
All Required Documentation Received on:	
Date Permit Issued:	

Note: *This permit expires if the allowed signage is not completed within ninety (90) days of the date of this issuance.*